



# **Installation Instructions**

#### Installing Zoom:

- If Zoom App is not installed on your computer, it will prompt you to install the Zoom Meeting App..
- Please follow the onscreen instructions to download and install the Zoom.

#### Once you install the Zoom Meetings App, it will start the Zoom meeting:



## Connecting to audio:

C Zoom		×
Recording		
Choose ONE of the audio conference options		
Phone Call Computer Audio		
Join with Computer Audio		
Test Speaker and Microphone		
Automatically Join audio by computer when Joining a meeting		
Rahul Rasu		

Click on "Join with computer Audio" button.

### Test your Speaker and Microphone:

• Click on the ^ button near to the Mute button and select the option "Audio

Settings". ٥ ct a Mic ophone (Realtek High Definition Audio) Same as System ct a Speaker peakers (Realtek High Definition Audio) ame as System Switch to Phone Audio.. Audio Settings. **21** . ;; 1 \*

• Click on the "Test Speaker" and "Test Microphone" button.



# Muting and unmuting the Microphone:

Click on Microphone icon to mute and unmute the microphone.

